State Assessment Registration Submission – User Resource Guide

NJ SMART Timeline – October 2024

DATE	EVENT
Tuesday, October 15, 2024	Snapshot: SID Management
Tuesday, October 15, 2024	Close: Local Data Mart (LDM) Special Education Submission
Friday, October 18, 2024	Open: SID Management
Friday, October 18, 2024	Open: Official Special Education, State Assessment Registration, and Performance Reports Submissions
Thursday, October 31, 2024	Snapshot: SMID Management

October Action Items

Task	Recommended Completion Date	Task Completed?
Download and review the State Assessment Registration Submission Handbook	October 18, 2024	☐ Completed
Attend a State Assessment Registration Submission Webinar	See the eLearning Videos & Webinars for training dates	☐ Completed
Complete a Full File upload to the State Assessment Registration Submission for the 2024-2025 SY	October 18, 2024	☐ Completed
Resolve all records in Error and Out-of-Sync in the State Assessment Registration Submission	October 25, 2024	☐ Completed

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NJ SMART Timeline – November 2024

DATE	EVENT
Monday, November 4, 2024	Open: SMID Management
Friday, November 15, 2024	Deadline: Official Special Education Submission
Tuesday, November 19, 2024	Open: LDM Special Education Submission
Friday, November 22, 2024	Deadline: Official Performance Reports Submission

November Action Items

Task	Recommended Completion Date	Task Completed?
Attend a State Assessment Registration Submission Webinar if additional training is needed	See the eLearning Videos & Webinars for training dates	☐ Completed
Upload assessment records for students who began at your district since your last full file upload	November 20, 2024	☐ Completed
Continue to resolve any records in Error and Out-of-Sync in the State Assessment Registration Submission	November 20, 2024	☐ Completed

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NJ SMART Timeline – December 2024

DATE	EVENT
Friday, December 6, 2024	Deadline: Official State Assessment Registration Submission
Tuesday, December 10, 2024	Open: Practice State Assessment Registration Submission

December Action Items

Task	Recommended Completion Date	Task Completed?
Review State Assessment Registration Submission eLearning videos if additional training is needed	See the eLearning Videos & Webinars for training dates	☐ Completed
Upload assessment records for students who began at your district since your last upload	December 2, 2024	☐ Completed
Resolve any records in Error and Out-of-Sync in the State Assessment Registration Submission	December 2, 2024	☐ Completed
Make sure all data is accurate and released by the December 6, 2024 5:00PM deadline	December 6, 2024	☐ Completed
Upload assessment records for students who began at your district after December 6, 2024 to the submission practice period	December 20, 2024	☐ Completed

The Practice Period for the State Assessment Registration Submission is open from December 10, 2024 until June 3, 2025. This gives LEAs the opportunity to upload new students who have entered the district after December 5th to NJ SMART to verify that each NJSLA registration record is accurate before uploading to the appropriate assessment vendor website.