

SID Management

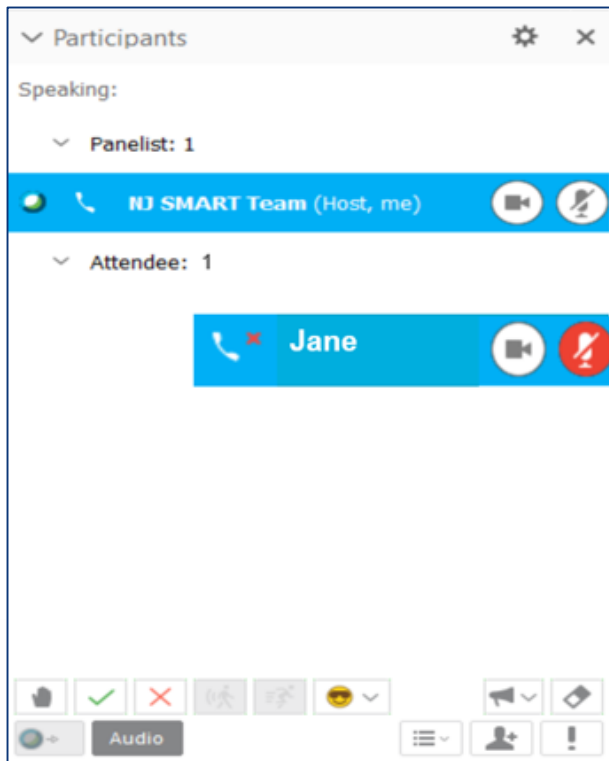
2020-2021 SY

- *NJ SMART*

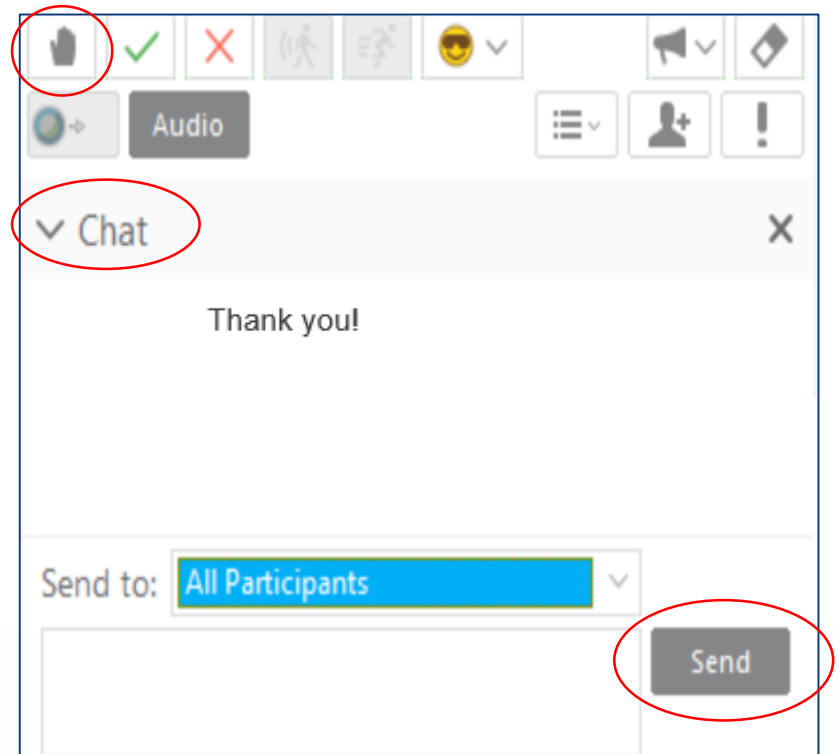
NJ SMART Webinar Etiquette

We want to ensure that all attendees connected to the call can easily hear the training and that all questions are answered.

Lines are muted upon entry:



How can I ask a question?



SID Management Agenda

Introduction

- Find resources to help you get started
- Learn important Dates and Deadlines

Interpreting Reporting Responsibilities

- Recognize which students to report
- Learn how to maintain you SID Management

Using SID Management Data

- Uploading SID data for current school year
- How to prepare for the upcoming Snapshot
- Review FAQs and the importance of the unique SID
- Learn how the SID Snapshot works with the State, CTE, and Course Roster Submissions



Available Resources

NJ SMART Helpdesk



1-800-254-0295
njsmart@pcgus.com

Resources & Trainings



NJ SMART Resources &
Trainings

Getting Started

It is mandatory for all districts to download the [SID Management Student Data handbook](#) for review of definitions, additional notes, and common errors.

NJ SMART Resources & Trainings

About this Site

The NJ SMART Resources & Trainings website links users to important information occurring within NJ SMART, including downloadable resources and webinar and on demand trainings available to assist you throughout the data submission process.

Maintaining Security and Policy Compliance when working with Student and Staff Data

Users are reminded that NJ SMART is a secure data transfer and reporting site. By accessing this site you acknowledge that the work completed within NJ SMART is subject to the rules and requirements of the Family Educational Rights and Privacy Act (FERPA) regarding the confidentiality of student records and the Federal Privacy Act regarding employee records collected by Federal agencies. Any suspected unauthorized use of this site should be reported immediately to NJ SMART at 800-254-0295.

Questions and Assistance

Questions about NJ SMART can be directed to the NJ SMART Help Desk

- ▶ Overview
- ▶ Background
- ▶ eLearning Videos & Webinars
- ▶ Documents for Download

SID Management

- [NJ SMART SID Management Student Data Handbook v6.4](#) *Updated 3/6/20
- [NJ SMART SID Management FAQ](#) *Updated 8/5/19
- [NJ SMART Reporting Responsibilities](#) *Updated 3/12/20
- [SID Management Training \(Online Webinar\)](#)
- [SID Management Seal of Biliteracy Training \(Online Webinar\)](#) *Updated 2/4/20
- [SID Management Template A](#) *Updated 1/17/20
- [SID Management Template B](#) *Updated 1/17/20
- [NJ SMART SID Chronic Absenteeism Click by Click](#) *Updated 10/17/18
- [NJ SMART SID Management and Graduation Guide](#) *Updated 12/12/19
- [Unresolved Click-by-Click Guide](#) *Updated 12/20/19

- Download the latest NJ SMART County District School Code List under the NJ SMART Key Documents topic.



SID Management

SID Management is the collection of demographic data. Schools are responsible for submitting all students that attend their school to SID Management.



Uniquely identifying students by issuing SID numbers to every student in your school



Adding new students that have entered your school



Inactivating students that have left your school

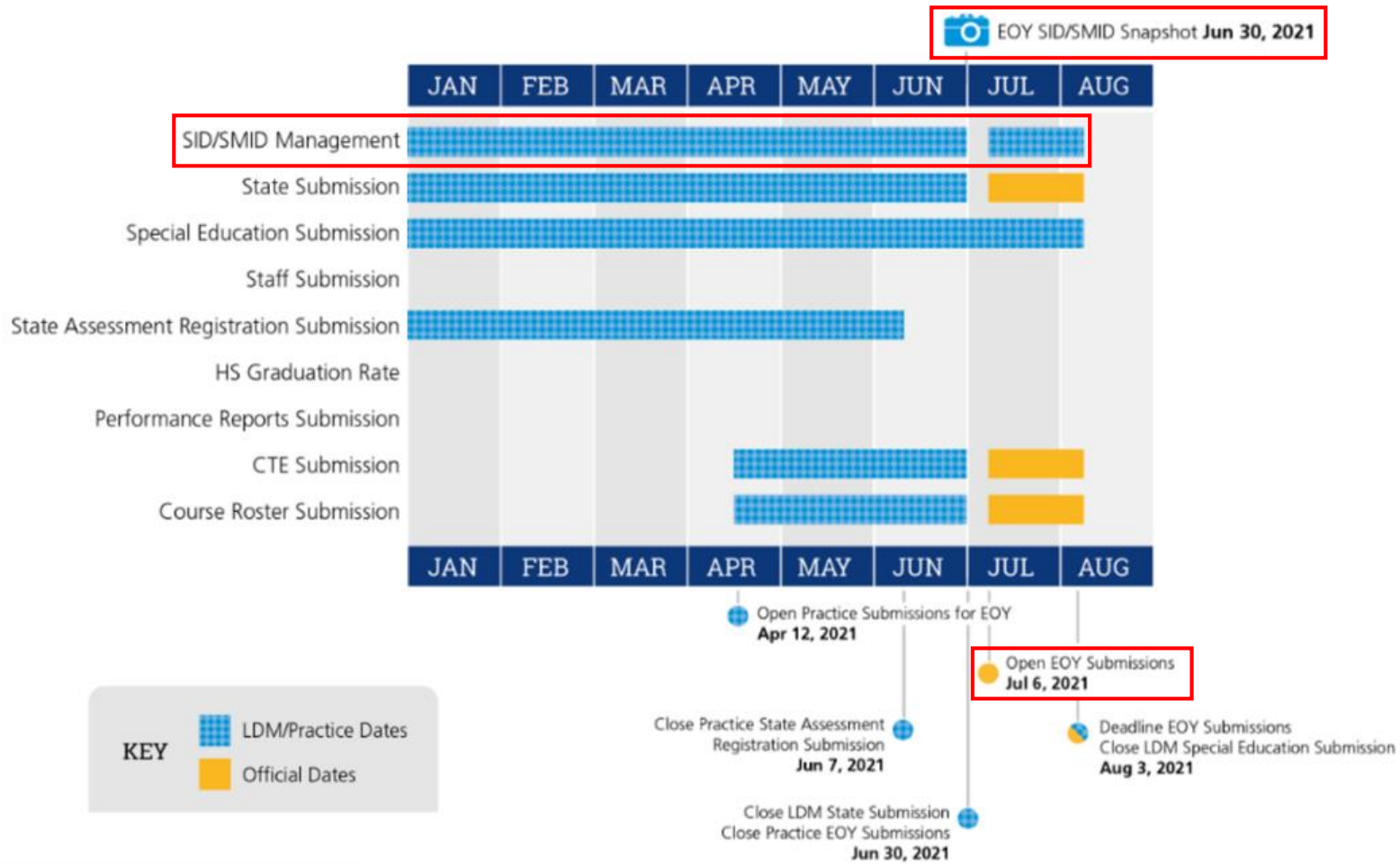


Resolving records that are being claimed (via Conflicts) by other LEAs



Updating demographic information about a student

NJ SMART End of Year Submission Timeline



Updates for the 2020-2021 School Year

The following updates have been made to this year's SID Management:

- **CARES Act Data Elements**

- StudentLearningEnvironment, RemoteDaysInMembership, RemoteDaysPresent, StudentInternetConnectivity, StudentDeviceOwner, StudentDeviceType
- These data elements will be collected for the End of Year Snapshot, and should reflect the student's remote learning over the course of the entire school year
- The data elements CARESActFunds and all SPE data elements have been **removed**
- Please review the CARES Act Collection webinar and CARES Act FAQ document for more details

- **ELA/Math Graduation Pathway Indicators**

- These fields are now required for all active 11th and 12th grade students
- The value R should be reported if the Graduation Pathway Indicator has not yet been met
- The value W is acceptable per the Governor's Executive Order 214

- **InDistrictPlacement**

- The values ALTREC and ADULT have been added

- **BridgeYear**

- This new data element has been added, and indicates whether a student plans to or is currently participating in the "Bridge Year Pilot Program"



Updates for the 2020-2021 School Year

The following updates have been made to this year's SID Management:

- **FederalHSMathTestingReq**
 - This field indicates whether a student has met the federal requirement to take Algebra I, or an exception, while in high school.
- **IEPGraduationCourseRequirement**
 - An indication of whether the Individualized Education Program (IEP) of a student with a disability contains an exemption or modification to the state course requirement component of NJDOE graduation requirements.
- **IEPGraduationAttendance**
 - An indication of whether the Individualized Education Program (IEP) of a student with a disability contains an exemption or modification to the local attendance requirement component of NJDOE graduation requirements.



SID Management: Biliteracy Data Fields



Reporting Seal of Biliteracy in NJ SMART is optional for 12th graders after March 31st

- **Biliterate:** An indication if a graduating 12th grader has met the criteria to receive a Seal of Biliteracy
 - Can now be left blank for students in grade 12
 - This field should be blank for all students not in Grade 12

Graduation Pathway Indicators



- Field is **mandatory** for all **active Grade Level 11 and 12 students**, and all **students with School Exit Withdrawal Code L**
- If student's School Exit Withdrawal Code = L, ELA/Math Graduation Pathway Indicators must be A, B, C, D, E, F, G, H, I, J, K, L, M, N, Q or W (cannot be O, P or R)
- For active 11th & 12th grade students that have not yet met the graduation assessment requirement, the value of **R** should be reported
- The value **W** should **only** be reported for 12th grade students who will not satisfy the assessment requirement but will meet the credit, curriculum, and attendance requirements for graduation
 - If a student has previously met any Graduation Pathway Indicator, the appropriate value should be reported, **not W**

BrideYear Data Element

A new data element, BridgeYear, has been added to SID Management

This is an indication of whether the student plans to or is currently participating in the “Bridge Year Pilot Program” established under [P.L. 2020 c.41](#)

Field is required for **all grade level 12 students**. For the 2021 End of Year Snapshot, report:

- P = Student has expressed intent to participate in the bridge year program in the following school year
- OR
- N = Student is not currently participating and has not expressed intent to participate in the bridge year program

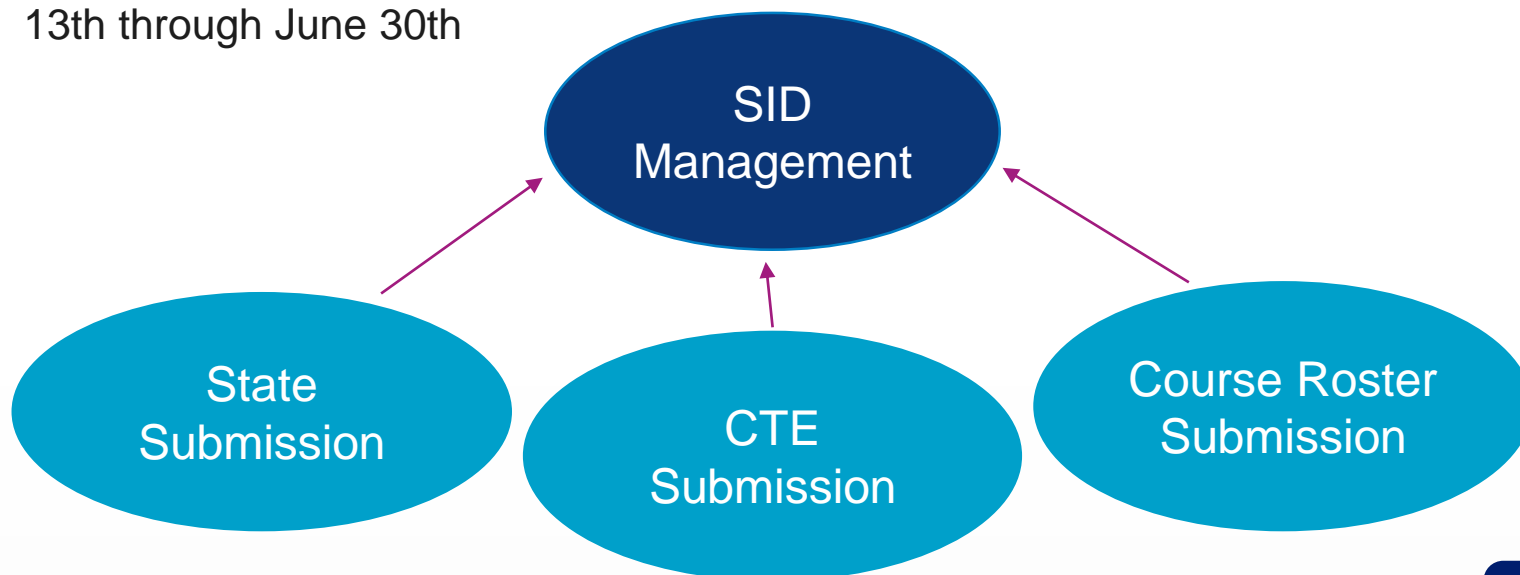
Students **participating** in the bridge year for the 2021-2022 school year should **remain active in SID Management for the 2021 High School Graduation Snapshot**. Per legislation, diplomas will not be given to these students until the end of the bridge year.



Supported Submissions

SID Management is considered the basis of each NJ SMART student level submission and is used to support these submissions.

- NJ SMART will take two snapshots per year: Fall and End of Year
- The End of Year SID Management Snapshot will support the End of Year State Submission, Course Roster Submission and the CTE Submission
- The State Submission is open for the Local Data Mart Period from Nov. 18th through June 30th
- CTE and Course Roster Submission are open for the Practice Periods from April 13th through June 30th



How the SID Snapshot Works



Step 1:

We take a picture of how your records appear in SID Management at the Snapshot deadline (6/30).



Step 2:

This data is placed in your

Snapshot

Pages in the portal.

State Submission

CTE Submission

Course Roster Submission

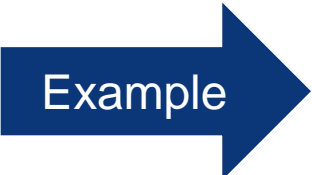
Step 3:

These Snapshot Records are used for the official reporting of other data submissions.

Reporting Responsibilities

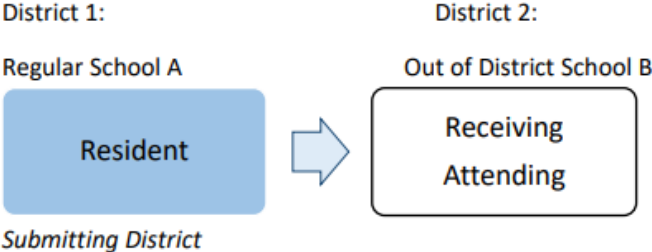
SID Management data must be maintained and updated on a regular basis to reflect the current status of all students in your school.

- For a complete list of Reporting Responsibilities please refer to the NJ SMART SID Management Reporting Responsibilities document in the Help tab.



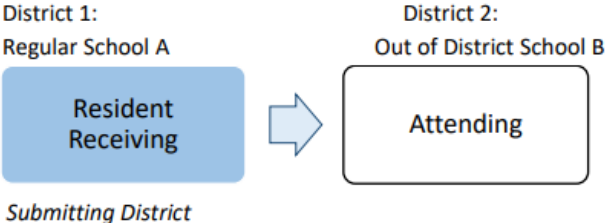
Any student that is sent out of district for a need for special services should be reported by the Resident District. Please refer to #5 in the Reporting Responsibilities document.

For Full Time Students:



Scenario 5

For Shared Time Students: For students that are Shared time with a public school, the attending CDS code will be the private school and the receiving CDS will correspond to the school the student is attending for the other part of the day. In this scenario enrollment, type remains "F" Full-Time.

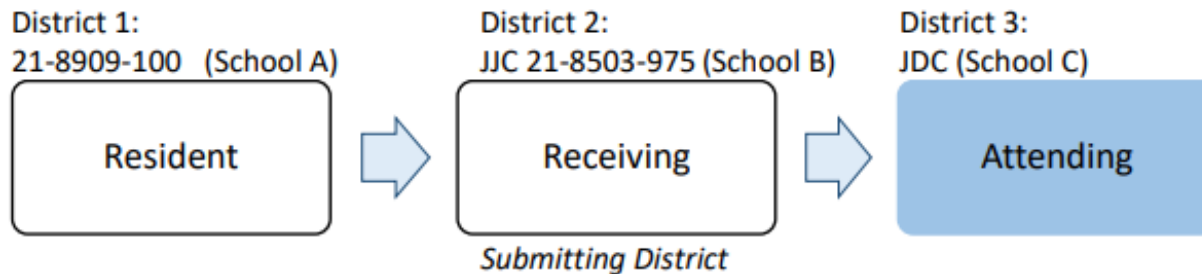


New Reporting Responsibility: Juvenile Justice Commission

- For students whose resident district/school is out of state, but they are receiving educational services in a juvenile detention center (JDC).
- The resident district is reported as: 21-8909-100
- The receiving district (submitting district) is reported as: 21-8503-975
- To find the CDS codes for the attending district or JDC, please reach out to location to receive a code.

Scenario 23:

Student's resident district/school is out of state and the student is receiving education services in a **juvenile detention center (JDC)**, District 3 (School C). The Resident Code is the code used for state-responsible students, 21-8909-100, District 1 (School A). The Submitting and Receiving Codes are the **Juvenile Justice Commission (JJC) (21-8503-975)**, District 2 (School B). The Attending Code is the CDS code of the JDC the student is attending, District 3 (School C).



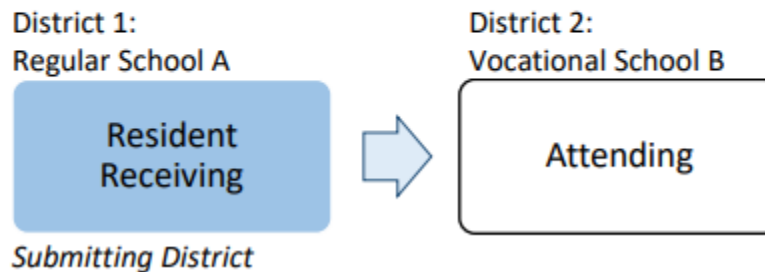
Reporting Shared-Time Students to SID

The reporting of shared-time vocational students is extremely important as it directly relates to funding and NJ SMART reporting.

The vocational school can correctly report these students to their CTE and Course Roster Submissions only if Scenario 6 is followed:

Scenario 6:

Student's resident district/school is District 1 (School A); however, student attends a school in District 2 (School B) a **vocational school district shared-time**. For guidance on Tuition Codes, please refer to the Tuition Code page of the SID Management Handbook.



Enrollment Type = 'S' for shared-time in order to accurately determine enrollment at each school where the student is shared.

Reporting Responsibilities: NonPublic Students

Non-Public students are collected in SID Management if they are enrolled in a sectarian or non-sectarian private school and receiving special education services

- Non-Public students are reported by the public school where the sectarian or non-sectarian private school is located
- Students are designated NonPublic if they are parentally placed at the non-public location
 - Students placed by the LEA in an out-of-district placement, even if it is a non-public location, are not considered non-public students

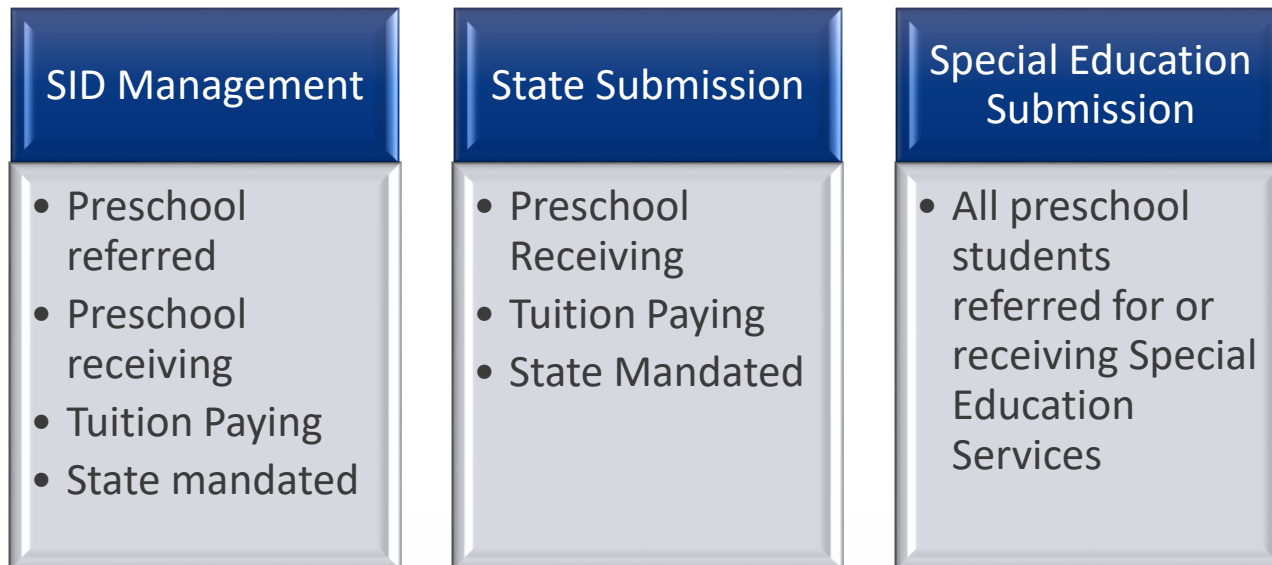
Special Education Classification 12	ELL Identification Date	ELL Exit Date
NonPublic REC	Resident Municipal Code 0217	Military Connected Student Indicator 1
ELA Graduation Pathway Indicator	Math Graduation Pathway Indicator	In District Placement
Language Instruction Educational Program	Biliterate	World Language Assessment 1



Reporting Responsibilities: Preschool Students

ALL Students of preschool age should be reported to SID Management to obtain a SID number. This includes:

- Students in a state mandated preschool program
- Tuition paying preschoolers
- Students referred for or receiving special education services



Contacting the Help Desk – Secure Emails

Please call or email the Help Desk to request a Secure Email if your email to the Help Desk contains:

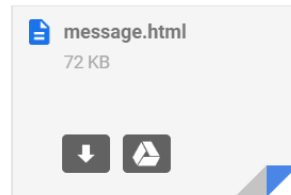
- A file attachment
- Personal Identifiable Information like a Student's name, SID Number, and/or DOB

Our email encryption process has been updated:


1. Open the HTML attachment from Public Consulting Group

 Message encryption by Microsoft Office 365

PUBLIC CONSULTING
GROUP



2. Log in via a onetime passcode

 Use a one-time passcode

3. Reply to the secure email with your inquiry



Security



Any questions on what we have reviewed thus far?

2021 End of Year Snapshot

For the June 30, 2021 Snapshot at 5:00PM, your SID Management should include:

- Active records for students who are currently attending your district
- Inactive records of students who transferred out of your district **at any point during the 2020-2021 school year**
- Active records of new students who have transferred into your LEA after the SID Snapshot on October 15, 2020



SID Management: Record Cleansing

Record Cleansing

✓ Errors	0
✓ Warnings	0
✓ Conflict-Owning	0
✓ Conflict-Claiming	0
✓ Unresolved	0

Please note that the Unresolved counter on the SID Management Home Page displays an Unresolved count for **Active** records only. You may still have Inactive Unresolved records, which can be viewed by selecting Unresolved.

All Student Unresolved Records

Export as CSV Export as Excel

Column Operator Value Apply Filter

LOCAL ID	STATE ID	FIRST NAME	MIDDLE NAME	LAST NAME	DATE OF BIRTH	GENDER	STATUS	SID STATUS
XYZ	1234567890	Jane		Doe	12345678	F	I	Unresolved



Errors for CDS Codes or Grade Levels

CDS Codes and Grade Levels are assigned to each district and school based on information approved and provided by the NJDOE

NJ SMART School Codes Request Form (form 1)

Directions: Use this form FIRST to request a code for schools/institutions where students attend which have not already had a code provided in the current school year. **Only one form is needed for each school/institution needing a code.**

When a code has been provided by the NJDOE, complete **NJ SMART Request to use School Code Form (form 2)** to approve the use of the code for specific students.

Please fill out this form in its entirety. Every field on this form is required. Forms with fields left blank will not be processed.

- Grade Levels
 - <https://homeroom3.state.nj.us/cds/>



Maintaining SID Management

Keeping SID Management up to date is an important step in ensuring a clean snapshot.

- Student Sync

Sync									
LOCAL ID	STATE ID	FIRST NAME	MIDDLE NAME	LAST NAME	DATE OF BIRTH	GENDER	STATUS	YEAR OF GRADUATION	SID STATUS
XYZ	1234567890	;kfgsuidg		gdysgdfy	20120314	M	A	2025	Sync

- Errors


Students with Errors									
LOCAL ID	STATE ID	FIRST NAME	MIDDLE NAME	LAST NAME	DATE OF BIRTH	GENDER	STATUS	SID STATUS	ERRORS
69317	2525885309	Omiusbm		Bvakbggc	20161101	F	I	Error	1



Unresolved Records

An Unresolved record will show when the system has found a potential matching record, submitted by your LEA or another NJ LEA.

All Student Unresolved Records Export as CSV Export as Excel

 Column Value

LOCAL ID	STATE ID	FIRST NAME	MIDDLE NAME	LAST NAME	DATE OF BIRTH	GENDER	STATUS	SID STATUS
19216	7829428994	Ehhmbqahqed		Eanbyenizxxihmck	20140512	M	A	Unresolved

Potential Matches

STATE ID	LOCAL ID	FIRST NAME	MIDDLE NAME	LAST NAME	DATE OF BIRTH	GENDER	STATUS	OWNING DISTRICT	MATCH STRENGTH
7829428994	19216	Dglaamxbe		Dzudliaraajmem	20140512	M	A	4015	Medium

Student Details

Cancel 

Request Association

Request New SID

Delete

*Do not select Request Association if Potential Matching record is not the same student


*If you are unsure which student should own the existing SID number contact NJ SMART.



Conflict-Claiming

A Conflict arises when two districts are reporting the same student as Active in NJ SMART. If an LEA uploads a record of a student that is already being reported by another district, the record falls into Conflict – Claiming.

Conflict Claiming Export as CSV Export as Excel

 Column Operator Value Apply Filter

LOCAL ID	STATE ID	FIRST NAME	MIDDLE NAME	LAST NAME	DATE OF BIRTH	GENDER	STATUS	OWNING DISTRICT	SID STATUS
09017	3176005233	Xuqqa		Rfeilxae	20161201	M	A	0250	Conflict - Claiming
19414	9596257283	lbue		Dfnafb	20161006	M	A	0250	Conflict - Claiming

Cancel Edit Cancel Conflict

Student _____

Local Identification Number State Identification Number Status

First Name Middle Name Last Name


If a record is in the Conflict-Claiming page for 15 days without any action taken, the record will automatically be transferred to the Claiming district.



Conflict-Owning

If a LEA uploads a record of a student that your district owns, the record falls into Conflict – Owning.

Conflict Owning Export as CSV Export as Excel

 Column Operator Value Apply Filter

LOCAL ID	STATE ID	FIRST NAME	MIDDLE NAME	LAST NAME	DATE OF BIRTH	GENDER	STATUS	SID STATUS
09017	3176005233	Xuqqa		Rfeilxae	20161201	M	A	Conflict - Owning
19414	9596257283	lbue		Dfnafb	20161006	M	A	Conflict - Owning
79217	7562075210	Ofpafb		Rtaq	20160501	M	A	Conflict - Owning
29514	9052172478	Vuepm		Qadqm	20161101	M	A	Conflict - Owning

Cancel Edit Retain Student

Student _____

Local Identification Number

State Identification Number

Status

First Name

Middle Name

Last Name



Out of District Records

The Out of District Records page lists all students who are reported to SID Management by another LEA, but are linked to your LEA by the Attending, Receiving, and/or Resident CDS codes.

SID Management

Home

Upload

Add

History

All Records

Snapshot

Sync

Errors

Warnings

Unresolved

Owning

Claiming

Out-of-District






QSAC

- Available as a reference even when SID Management is closed for the Snapshot
- SID Status column will tell you the status (Issued, Error, Unresolved, Sync, or Conflict) of the record as it was submitted by the submitting LEA
- Any record that does not have a SID Status of 'Issued' will produce an Error when submitted to the CTE Submission

District Web Enrollment Report

The Web Enrollment Report is available to support LEA efforts to ensure accurate ASSA reporting. The report provides the ability to monitor year to year changes.

Monitoring Links

-  History
-  Snapshot
-  Out-Of-District
-  QSAC
-  Enrollment Report

[Export to PDF](#)

District Name
Amifubkpkabdb (6000)

District Web Enrollment Report

*The following data is based on current SID Management

District Enrollment by Grade		
Grade Level	# Current Active Students	# of Oct 15, 2019 Active Students
3F	85	0
4F	27	0
KF	13	0
01	1	0
03	1	0
04	2	0
05	1	0
06	2	0
10	3	0
11	3	0
Total In-District	138	0

Note: IEP excluded except for speech only

District Enrollment with IEPs		
Enrollment	# Current Active Students	# of Oct 15, 2019 Active Students
Elementary School	4	0
Middle School	1	0
High School	3	0
Total In-District	8	0

Out of District Placement
No Data Available

Speech Only
No Data Available

Choice In-District Students
No Data Available

Choice Out of District Students
No Data Available

In District by Municipality		
District Municipality	# Current Active Students	# of Oct 15, 2019 Active Students
BURLINGTON CITY	140	0
BURLINGTON TOWNSHIP	2	0
Total Students by Municipality	142	0

Out District by Municipality
No Data Available

Charter School Enrollment
No Data Available





Questions?

Any questions before we review the FAQs?

In District Placement

What does In District Placement mean and what data is In District Placement collecting?



- This field will indicate the reason why a student attends an in-district school **other** than their resident school
- This field does NOT apply to students placed *out of district*
- This field is not required when a student attends a different school within your LEA due to grade level, such as students transferring from the middle school to the high school

Warnings for Cumulative Days in Membership and Cumulative Days Present

When I look at my records that have a Warning Status, I see the option to “Ignore Warning.” What does this mean?

- Warning are not considered errors
 - A Warning means that the data entered does not meet the standards outlined by the NJDOE therefore the record is put into a Warning where the user should check to make sure the data reported is accurate
 - Warnings will show in both the Cumulative Days in Membership and Cumulative Days Present fields

Warnings: 1 ▲

A CumulativeDaysinMembership value less than 10 days is often submitted in error. Are you sure this data was entered accurately?

Cancel [Edit](#) Erase Student **Ignore Warning**

Cumulative Days In Membership	Cumulative Days Present	Cumulative Days Towards Truancy
<input type="text" value="2"/> ?	<input type="text" value="2"/>	<input type="text" value="0"/>



Reactivating Student Records

How do I reactivate an Inactive Record?

SID Management

Home

Upload

Add

History

All Records

Snapshot

Sync

Errors

Warnings

Unresolved

Owning

Claiming

Out-of-District

QSAC

Resubmit the student's record back into SID Management as Active.

- You can use the Add a Student function or a Partial File upload of just that student's Active record. The new Active record will over-write the Inactive record
- Make sure to use the same Local Identification Number and State Identification Number

When uploading leave the fields required for inactivating a student blank.



School Exit Date



What date should be used for School Exit Date?

- School Exit Date should be reported as the first day after the date of a student's last attendance in a school
- Please do not report the day the parent or guardian notified the school that the student was transferring

Removing Inactive Records

When should we remove inactive records from SID Management?

Inactive records should be handled as follows in SID Management for the End of Year Snapshot:

- **Maintain** the Inactive records of all students who were **active for any part of the current school year**
 - This is necessary so the official Course Roster submission will be able to validate against the record in SID Management
 - If the student was captured Inactive on the October 15th Snapshot, you should still maintain their record for the EOY Snapshot
- **Remove** Inactive records of students that were **not present at any point this current school year**
 - These students can be excluded from a Full File upload to remove their records as long as they were appropriately captured as Inactive on the October 15th Snapshot




Procedure for Erasing and Inactivating Records

Is it ok to erase a student record that was mistakenly uploaded to SID Management?

Students should only ever be erased for two reasons:


- Student was reported in error and was never your reporting responsibility
- Record does not represent an actual student

Cancel  **Erase Student**

Student _____

Local Identification Number	State Identification Number	Status
<input type="text" value="09017"/>	<input type="text" value="3176005233"/>	<input type="text" value="A"/>
First Name	Middle Name	Last Name
<input type="text" value="Xuqqa"/>	<input type="text"/>	<input type="text" value="Rfeilxae"/>

The "Erase Student" button allows you to remove a record that should not have been submitted to NJ SMART by your LEA. Please review all choices in the drop-down menu before making a selection. The "Erase Student" option should NOT be used for students that have transferred out of the LEA for any reason.

< Select > 

< Select >

1) Student was reported in error according to the NJ SMART reporting responsibilities

2) Student does not represent an actual student

Erase Student



Obtaining and Maintaining a Unique SID

How do I get a SID Number for a student?

To obtain a SID for a new student, submit the student's record to SID Management with the State Identification Number filed left blank.

Tips on maintaining a Unique SID:

- Make sure your Student Information System (SIS) is synced with SID Management
- Do not request a new SID for a student that already has a SID
- Review all potential matching records in detail prior to resolving a record

Student _____

Local Identification Number	<input type="text" value="53419"/>	State Identification Number	Status
First Name	<input type="text" value="Urbcmkn"/>	Middle Name	<input type="text" value="Afnbeb"/>

The "State Identification Number" field is circled in red in the original image.

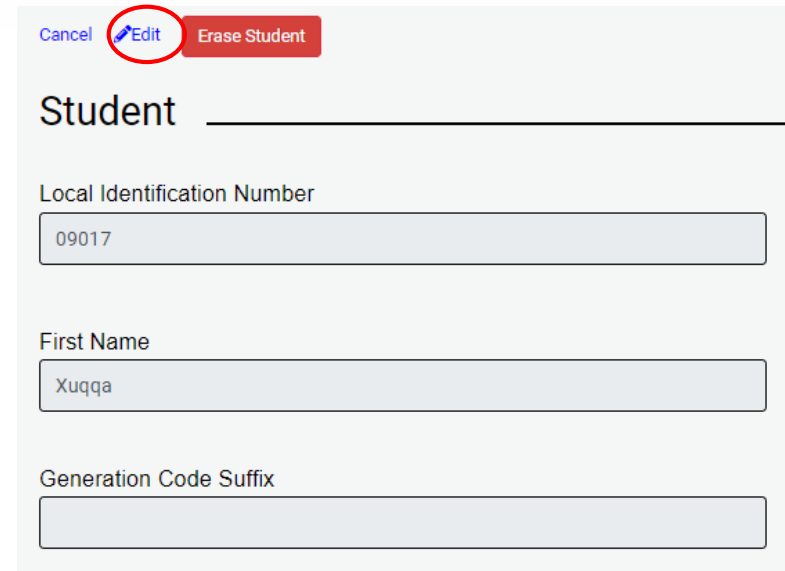


Name or Gender Change

What should I do if a student has a name or gender change?

A transgender student or student that identifies their gender as Non-Binary/Undesignated should be reported with the student's name or gender based upon that student's chosen name and gender identity.

- The student's unique SID number must be maintained and will not change
- You can edit the student's record directly in the portal using the edit function or upload the record to SID Management with the corrected name
- Once the student's information has been changed in SID Management, the record will fall into Unresolved and SID Association should be requested



A screenshot of a web form for editing a student record. At the top, there are three buttons: 'Cancel', 'Edit' (circled in red), and 'Erase Student'. Below the buttons is a header 'Student' followed by a horizontal line. The form contains three input fields: 'Local Identification Number' with the value '09017', 'First Name' with the value 'Xuqqa', and 'Generation Code Suffix' which is empty.

SID Management

- Home
- Upload** (circled in red)
- Add
- History
- All Records
- Snapshot

Re-Entry



For School Entry Date and School Exit Date, which date should the district report if a student enters and exits the district multiple times within a single school year?

The Entry date for the student should be the most recent date.

Should I provide a School Exit Withdrawal Code for a student that changes schools within my district?

Active students that remain in district should not have a School Exit Withdrawal Code or School Exit Date.

Attendance Data

If a student transfers schools within the same district, which attendance data should be used?

If a student transfers schools within the same district, their attendance should be calculated using both locations.


Cumulative Days in Membership	Cumulative Days Present
<p>The number of school days in session that have occurred from the time that the student entered the school until reporting date or exit date.</p> <p>The number of days in your district that the student <u>could have attended</u> from the start of the school year, until the exit date or the date that you realized the student was not attending.</p>	<p>The number of days an individual is present when school is in session during a given reporting period.</p> <p>This is the actual attendance of the student within your district for the current school year.</p>



Special Education Classification

Will I receive an error if my Special Education Classification field differs in Special Education Submission from what was submitted to the SID Management?

- Yes, the Special Education Classification Code must be the same in both submissions
- The Special Education Submission Local Data Mart Period is open for you to keep your data current but there is no official End of Year collection
- **It is important to update Special Education Classifications in SID Management for the End of Year Snapshot**

Special Education Classification 12 	ELL Identification Date	ELL Exit Date
NonPublic	Resident Municipal Code 0217	Military Connected Student Indicator 1
ELA Graduation Pathway Indicator	Math Graduation Pathway Indicator	In District Placement



Declassified and Determined Ineligible

Why is one of my declassified students showing as an Error in SID Management?

- After the Fall and EOY SID Snapshots are taken, a student's Special Education Classification in SID Management will now cross validate against the Classification captured on the Snapshot
- This rule will disallow a "00" or "99" code to be reported for the student in SID Management after their record has been captured on a Snapshot as such
- Remove this value in Special Education Classification to resolve the Error

Special Education Classification <input type="text" value="00"/>	ELL Identification Date <input type="text"/>	ELL Exit Date <input type="text"/>
NonPublic <input type="text"/>	Resident Municipal Code <input type="text" value="0217"/>	Military Connected Student Indicator <input type="text" value="1"/>



Graduation Snapshot



When do I need to have my 2021 graduates inactivated in SID Management?

- An August 31st Official SID Snapshot will be taken to calculate official graduation rates for schools/districts
- LEAs must inactivate graduates by the August 31st deadline for an accurate Graduation Rate (**August 3rd, 2021 for 2020-2021** Graduates and **August 31st, 2021** for summer school graduates).



“L” School Exit Withdrawal Code

I am a K-6 or K-8 district. I use School Exit Withdrawal Code of “L” for students who have graduated my elementary or middle school, but I receive an Error that this exit code is not valid. What is the correct code to use?

- “L” is a valid School Exit Withdrawal Code only for students who **graduated high school**
- For students graduating elementary and middle school, LEAs must use the appropriate exit code as outlined in the SID Management Student Data Handbook
 - Example: A student who is graduating middle school from a K-8 district and will begin 9th grade at a regional high school district would be “T4” – Transfer to a public school outside district





Questions?

Any remaining questions before we adjourn the meeting?

Available Resources

NJ SMART Helpdesk



1-800-254-0295
njsmart@pcgus.com

Resources & Trainings



[NJ SMART Resources & Trainings](#)



Solutions that Matter

