

In providing support and services for my local education agency or my Approved Private School for Students with Disabilities as an authorized NJ SMART user, I understand that I will gain access to confidential student information as necessary to perform the support and services. The New Jersey Department of Education (NJDOE) is committed to ensuring the security and confidentiality of the student information it receives, specifically, information contained in “education records” that must be protected from improper disclosure under the Family Educational Rights and Privacy Act (“FERPA”). NJDOE’s commitment to protect the confidentiality of student information is detailed in the following user agreement.

By accessing the NJ SMART system, I acknowledge the following:

1. I am responsible for taking part in and reinforcing the culture and practice of maintaining the confidentiality of student and staff data.
2. I will not share my NJ SMART credentials with anyone, at any time or for any reason.
3. I understand that local education agencies and Approved Private Schools for Students with Disabilities must establish policy, procedures, and guidelines for their staff to access and use student-level data; and I will not use my NJ SMART credentials to circumvent or undermine those policies.
4. I will only use my access to NJ SMART within the scope of my official and prescribed role.
5. I understand that NJ SMART data is dynamic; representative of the student population on specific reporting dates, and therefore does not necessarily align with other state reports.
6. I understand that the reports within NJ SMART are not subject to the suppression rules required prior to the public presentation of data.
7. I will report all potential or real breaches of data ethics, access, or disclosure, by myself or others, immediately to the appropriate LEA and/or school authorities as required by local policy.